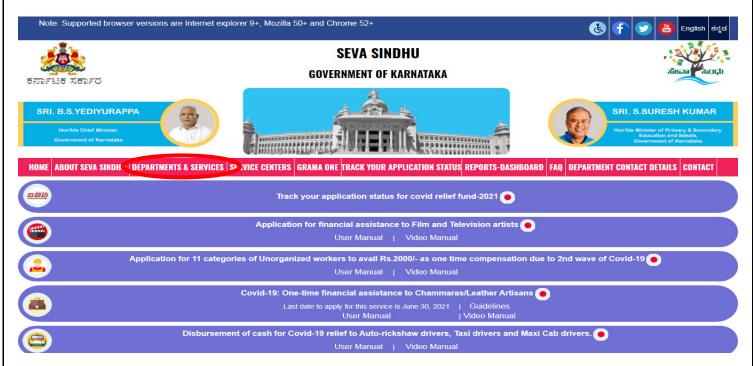
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Labour Department

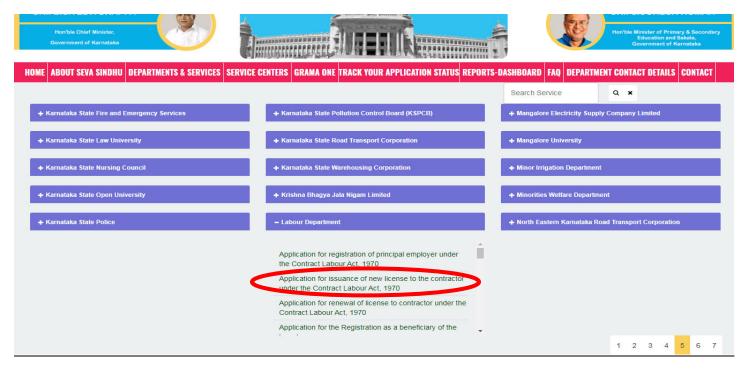
#### 

## Application for Registration of Principal Employer under the Contract Labour Act, 1970

Step 1: Go to sevasindhu.karnataka.gov.in website and click on Departments & Services



Step 2: Click on <u>Labour Department</u> and select <u>Application for issuance of new license to the contractor under the</u> <u>Contract Labour Act, 1970</u>. Alternatively, you can search for Application for Principal Employer Registration in the <u>search option</u>.



## Step 3 : Click on Apply online

| Eligibility: Any   | workplace or Industrial premises employing 1 or more employees   |  |
|--|--|--|
|  |  |  |
| 5) Authorization<br>6) Declaration re  | ddress and identity card of Partners / Directors / Owners/ Occupiers/ Proprietors of the Organisation<br>/ Power of Attorney Letter<br>egarding non-employment of child labour<br>orandum of Association (MOA) / ROC in case of Private / Public Companies |  |
| Application Fee  | : Rs 1000 - Rs 6000 (Based on the number of workers)   |  |
| Service Charge   | (Free for Online Submission) : Rs 100  |  |
| Delivery Time (  | Days): 15  |  |
| <ul> <li>b) The application</li> <li>c) Verification by</li> <li>Commissioner for</li> <li>d) Verification by</li> </ul> | bmission (Online, B1/K1 centres, CSC centres)<br>on is routed to the office of respective Assistant Labour Commissioner<br>the Caseworker. Recommendations of the Caseworker are sent to the Assistant Labour  |  |

## **Step 4:** Enter the username, password/OTP, captcha and click on <u>Log In</u> button

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| 🗰 Apps M Gmail 🖸 YouTube Ҟ Maps 🦐 ServicePlus-PreProd                                       |   |   |
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|   |   | <u> </u>  |

Step 5: Fill the Applicant Details & Photocopies details

| Servi<br>Metadata-based Inte  |        |   |   |
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| <ul> <li>Manage Profile</li> <li>Apply for services</li> </ul>                | <<br>< |   | ಕಾರ್ಮಿಕ ಇಲಾಖೆ<br>Labour Department  |
| <ul> <li>View Status of Application</li> <li>Messages &amp; Alerts</li> </ul> | <<br>< |   | ಯ್ತೆಯಡಿ ಮೂಲ ಮಾಲೀಕರ ನೋಂದಡೆ ಅರ್ಜಿ ನಮೂನ-1 [ನಿಯಮ-17(ಐ)]<br>ration of Principal Employer under the Contract Labour Act, 1970 |
|   |        | Note:   | Division based on the location  |
|   |        | ಈ ಅರ್ಜಿಯು ಇಂಗ್ಲೀಡ್ ಅವೃತ್ತಿ ಹರೀಕ್ಷೆಯಲ್ಲಿದೆ ಮತ್ತು ಶೀಘ್ರದಲ್ಲೇ ಅದನ್ನು ಸಕ್ರಿಯ<br>ಭರ್ತಿಮಾಡಿ<br>Kannada version of this application is under testing, and r<br>English only. |   |
|   |        | Employer Details/ಮಾಲೀಕರ ವಿವರ<br>Name of the Establishment/ಸಂಸ್ಥೆಯ Ramesh R  | Location of the Worksite of the   |
|   |        | ಹೆಸರು *   | Establishment/ಸಂಸ್ಥೆಯ ಕೆಲಸ<br>ನಿರ್ವಹಿಸುತಿರುವ ಸ್ಥಳ   |

Step 6: Verify the details. If details are correct, select the checkbox ("Yes")& Submit

| Declaration/ಘೋಷಣೆ  |
|--|
| I hereby declare that the particulars given above are true to the best of my<br>knowledge and belief.                    |
| ನಾನು ಈ ಮೇಲೆ ನೀಡಿರುವ ಮಾಹಿತಿಯು ನನ್ನ ತಿಳುವಳಿಕೆಗೆ ಮತ್ತು ನಂಬಿಕೆಗೆ ಸರಿಯಾಗಿರುತ್ತದೆ ಎಂದು ಈ<br>ಮೂಲಕ ದೃಧೀಕರಿಸುತ್ತೇನೆ/ಘೋಷಿಸುತ್ತೇನೆ. |
| I Agree  |
| Word verification  |
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| 499769   |
| Draft Submit Close 27 Reset  |
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**Step 7**: A fully filled form will be generated for user verification, If you have any Corrections click on **Edit** option, otherwise proceed to **Attach Annexures**.

| Division/ವಿಭಾಗ ದಯವಿಟ್ಟು ಆಯ್ಕೆ ಮಾಡಿ :  | Bengaluru-1        |
|---|--------------------|
| District/Sub Division/ಜಿಲ್ಲೆ/ ಉಪ ವಿಭಾಗದ ಆಯ್ಕೆ ಮಾಡಿ :  | BANGALORE RURAL    |
| Taluk/ತಾಲ್ಲೂಕು :  | BANGALORE SOUTH    |
| Manager Details/ವ್ಯವಸ್ಥಾಹಕರ ವಿವರಗಳು   |                    |
| Mobile Number/ಮೊಬೈಲ್ ಸಂಖ್ಯೆ :   | 8123055242         |
| Office Number/ಕಛೇರಿ ದೂರವಾಣಿ ಸಂಖ್ಯೆ :  | 080223568          |
| E-Mail/ಮಿಂಚಂಚ :   | raj04321@gmail.com |
| Name of the Manager or Person responsible for the<br>Supervision and Control of the Establishment/<br>ವ್ಯವಸ್ಥಾಪಕರು ಅಥವಾ ಸಂಸ್ಥೆಯಲ್ಲಿ/ ಮೇಲ್ಪಿಚಾರಣೆ ಮತ್ತು ನಿಯಂತ್ರಣ<br>ಹೊಂದಿರುವ ಜವಾಬ್ದಾರಿಯುತ ವ್ಯಕ್ತಿಯ ಹೆಸರು : | Raj                |
| Address of the Manager/ವೃವಸ್ಥಾಪಕರ ವಿಳಾಸ :   | park               |
| Nature of work carried on in the Establishment/<br>ಸಂಸ್ಥೆಯಲ್ಲಿನ ಕೆಲಸದ ಸ್ವರೂಪ :  | Normal             |
| No of Workers (Female)/ಕಾರ್ಮಿಕರ ಸಂಖ್ಯೆ (ಮಹಿಳಾ) :  | 5                  |
| No of Workers (Male)/ಕಾರ್ಮಿಕರ ಸಂಖ್ಯೆ (ಪುರುಷ) :  | 5                  |
| Total No of Workers/ಒಬ್ಬ ಕಾರ್ಮಿಕರ ಸಂಖ್ಯೆ :  | 10                 |

#### Step 8 : Click on Attach annexures

| Declaration/ಘೋಷಣೆ                     |   |
|---------------------------------------|---|
| I hereby declare that the particulars | given above are true to the best of my knowledge and belief.  |
| ನಾನು ಈ ಮೇಲೆ ನೀಡಿರುವ ಮಾಹಿತಿಯು ನನ್ನ     | ತಿಳುವಳಿಕೆಗೆ ಮತ್ತು ನಂಬಿಕೆಗೆ ಸರಿಯಾಗಿರುತ್ತದೆ ಎಂದು ಈ ಮೂಲಕ ದೃಢೀಕರಿಸುತ್ತೇನ/ಫೋಷಿಸುತ್ತೇನೆ.  |
| I Agree :                             | Yes   |
| hiddenaddress :                       | C/O Vrushabendra  |
| Additional Details                    |   |
| Apply to the Office                   | Department of Labour (STATE)  |
| Draft Reference No :                  | Draft_LD1115/2021/00013   |
| 24/5/2021 04:55:54 IST                | http://serviceonline.gov.in/karnata   |
|                                       | Click here to initiate new application  |
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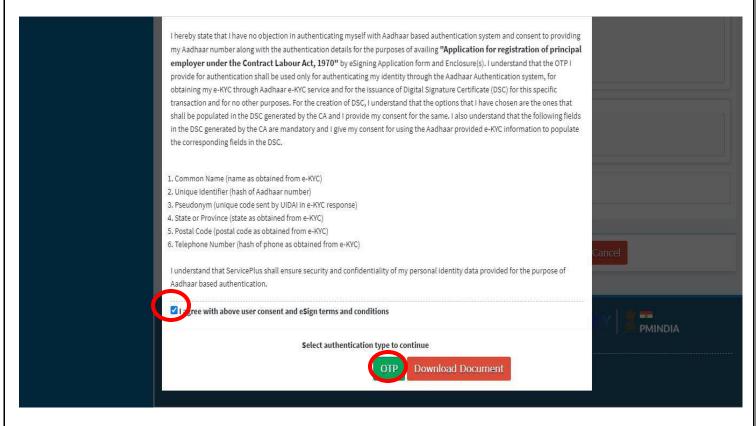
| Status of Application < | Type of Enclosure *   | Enclosure Document *                         | File/Reference             |
|-------------------------|---|--|----------------------------|
| sages & Alerts <        | Certified copy of Agreement /Contract between<br>Principal Employer and the Contractor                      | Certified copy of Agreement /Contract 🗸      | Choose File No file chosen |
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|                         |   | Save Annexure                                | Cancel                     |

#### Step 10 :Saved annexures will be displayed and click on Esign and Make Payment to proceed.

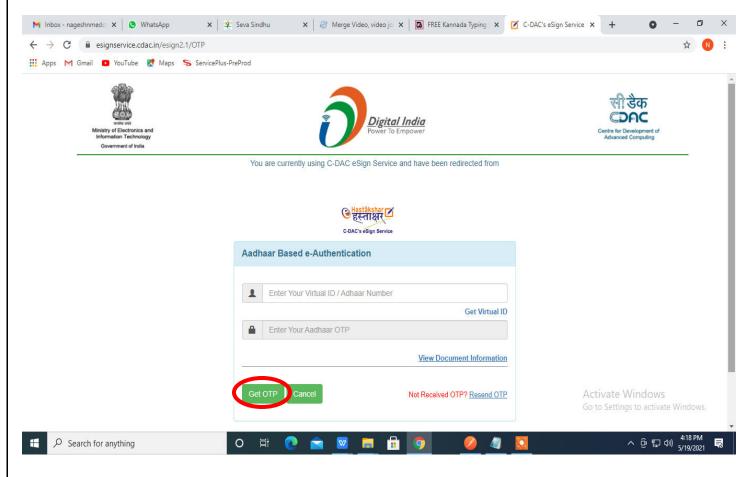
| 6 B   | Contractor:<br>List with full address and identity card of Partners / Directors / Owners/ Occupiers/ |
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|   | Copy of Memorandum of Association (MOA) / ROC in case of Private / Public<br>Companies               |
| 4) Identity proof of the applicant  | PAN Card   |
| Additional Details  |  |
| Additional Details  |  |
| Apply to the Office De  | epartment of Labour (STATE)  |
| Draft Reference No : L  | LD111\$210000002   |
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|   |  |
|   | eSign and Make Payment 2 Cancel  |
|   |  |
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| cause i a   |  |

## Step 9: Attach the annexures and click on save annexures

# Step 11 : Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue Click on OTP



#### Step 12 : Enter Aadhar Number and click on get OTP



| Step 13 :Enter OTP and click   | on <u>Submit</u>  |   |
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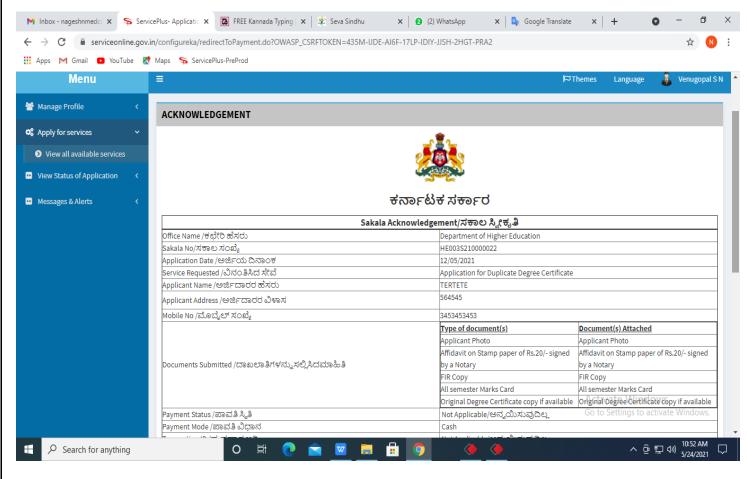
## Step 14 : Select the Mode of Payment and click on Make Payment to proceed

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| <ul> <li>Messages &amp; Alerts</li> </ul>                     | Total Amount to be paid (in Rs.)                        | 1845.0                                   |                        |                                 |
|   | Receipt No. *   | df                                       |                        |                                 |
|   |   |  |                        |                                 |
|   | Payment Date *  | 12/05/2021                               | <b></b>                |                                 |
|   |   | (Select last 20 days from current date)  |                        |                                 |
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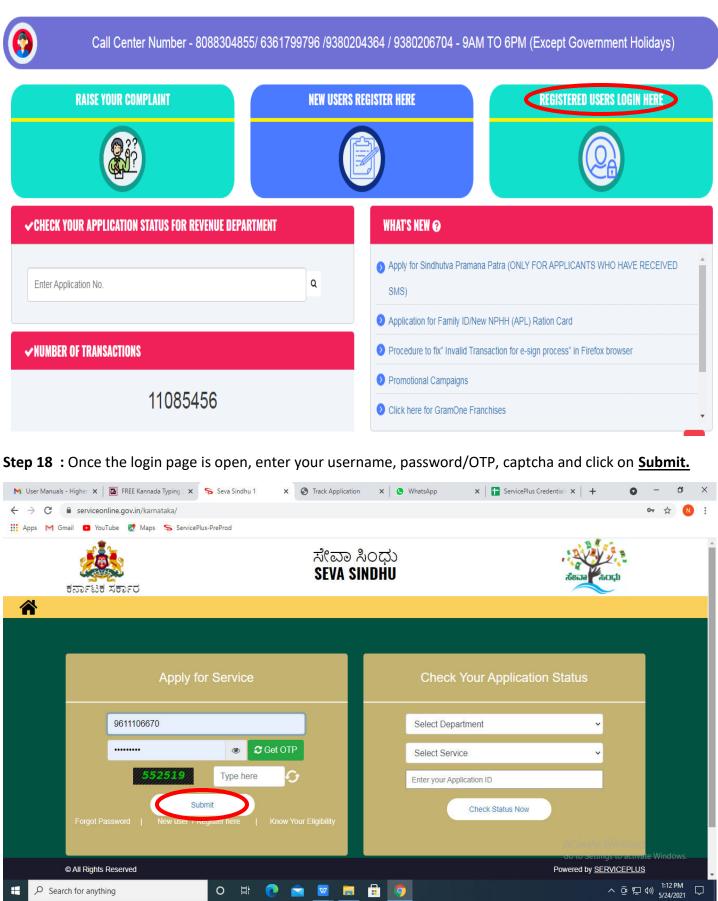
**Step 15**: Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment

| Credit Card  Credit Card  Debit Card  Debit Card + ATM PIN | Pay by Credit Card Pay by AmEx ezeClick                | Merchant Name<br>Directorate of Electronic<br>Delivery of Citizen Services |
|--|--|--|
| f Internet Banking   | Enter card number                                      | Payment Amount: ₹ 1.00   |
|  | Expiration Date CVV/CVC<br>Month Year Card Holder Name |  |
|  | Enter card holder name                                 |  |
|  | Make Payment   | ncel   |
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**Step 16** :After payment is successful, acknowledgement will be generated. Acknowledgment consists of applicant details, application details and the payment details for applicant's reference.



### Step 17 : To download the certificate, go to the sevasindhu.karnataka.gov.in and click on Registered Users Login Here



𝒫 Search for anything

**Step 19** :Click on **View Status of Application --> Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

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| Metadata-based Integrated e   | eService Delivery Framework                          |                                    |                    | ( <b>२०३</b> )<br>सन्दर्भव जयते                                  |
| Menu  | ≡  |                                    |                    | 🏳 Themes 🗕 Language 🚽 🌡 🛛 Asha D J 👻                             |
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| 📽 Apply for services 🛛 <  | From Date :  | To Date :                          |                    |  |
| <ul> <li>View Status of Application</li> </ul>                              | 24/03/2021   | io bale i                          | 24/05/2021         |  |
| Track application status  | App Ref No. ES002S210000027                          |                                    |                    |  |
| <ul> <li>View Incomplete Application</li> <li>Revalidate Payment</li> </ul> |  |                                    |                    |  |
| <ul> <li>Modify Submissions</li> </ul>                                      |  |                                    |                    | 🖹 Get Data   |
| Messages & Alerts <   | 1  |                                    |                    |  |
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**Step 20**: Check Current Status of the application. If it is delivered, Click on <u>Delivered</u>.

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| 👹 Manage Profile 🛛 🔾                                   | View Status Of Application / Track Application Sta | atus              |                              |  |
| 📽 Apply for services 🛛 🔇                               | From Date : 24/03/2021                             | To Date :         | 24/05/2021                   |  |
| <ul> <li>View Status of Application</li> </ul>         | 24/03/2021   |                   | 24/05/2021                   |  |
| Track application status                               | App Ref No. ES002S210000027                        |                   |                              |  |
| View Incomplete Application                            |  |                   |                              |  |
| Revalidate Payment                                     |  |                   |                              | 🖺 Get Data                                 |
| Modify Submissions                                     |  |                   |                              |  |
| <ul> <li>Messages &amp; Alerts</li> </ul>              | Show 10 🗢 entries                                  |                   |                              | Search:                                    |
|  | SNo 🛧 Service Name                                 | Application Refer | rence No 🐟 Submission Date 🛧 | Due Date 🙌 Current Status 🛝                |
|  | 1 Application for Death Certificate                | ES002S21000002    | 7 20/05/2021                 | 21/05/2021 Delivered                       |
|  | Showing 1 to 1 of 1 entries                        |                   |                              | First Previous 1 Next Last                 |
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| Metadata-based Integrated eServ          | Status of Ap    | plication                                      |              |                                   |           |                 | ×  | _ | _ | Real and |   |
| Menu                                     | Applicat        | Application Reference Number : ES002S210000027 |              |                                   |           |                 | TR |   |   | 🍐 Asha D |   |
| lanage Profile <                         |                 | f the Service :                                |              | Application for Death Certificate |           |                 |    |   |   |          |   |
| ply for services <                       | Applied I       | By :   |              | Asha D J                          |           |                 |    |   |   |          |   |
| ew Status of Application 🛛 🗸             | Applicat        | tion due Date :                                |              | 21/05/2021                        |           |                 |    |   |   |          |   |
| Track application status                 |                 |  |              |                                   |           |                 | 1. |   |   |          |   |
| View Incomplete Application              | S.No.           | Task Name                                      | Form Details | Issued Document(s)                | Status    | Remarks         |    |   | _ |          |   |
|  | 1               | Application Submission                         | View         | Acknowledgement                   | Completed | NA              |    |   | E | Get Data |   |
|  |                 |  |              |                                   |           |                 |    |   |   |          |   |
| Revalidate Payment<br>Modify Submissions | 2               | Push application data to DB                    | NA           | Nil                               | Forwarded | View            |    |   |   |          |   |

Step 22 : principal employer certificate will be downloaded. You can print the certificate if required.

